

# Signing up for an eGuard account and requesting access

## Create eGauge.net account

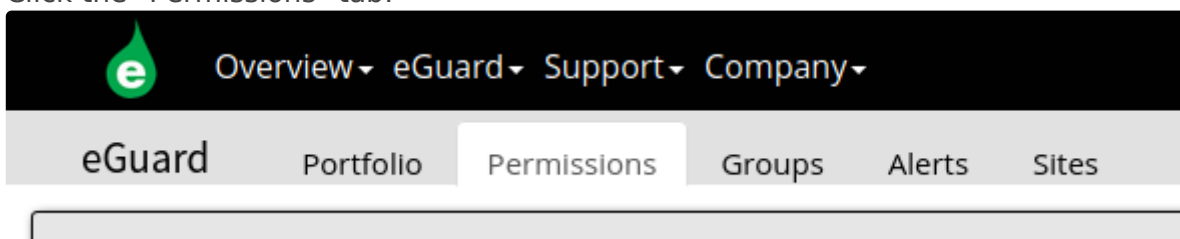
Signing up for eGuard requires creation of an eGauge.net account. In order to sign up for this account, navigate to <https://www.egauge.net/account/register/>. Fill in your account details and click "Register". Check your email inbox for a confirmation email and follow the steps listed there to activate your account. In order to log in with existing credentials, navigate to [eGauge.net](https://www.egauge.net) and click the black "eGuard Login" button from the upper right-hand side of the page. Your portfolio can be accessed through the top menu eGuard -> Portfolio, or directly at [egauge.net/eguard](https://www.egauge.net/eguard).

## Request access to device group

You will need to have eGauge support link your account to your eGuard group, if that has not been done yet please contact [support@egauge.net](mailto:support@egauge.net) with your email or username, and your group or company name to have access to.


If you are requesting access to a group or sub-group with an existing eGuard administrator, you can request access from the username of the administrator:

1. Log into eGuard as previous described.
2. Go to the eGuard -> Portfolio page or [egauge.net/eguard](https://www.egauge.net/eguard)
3. Click the "Permissions" tab:



4. Under "Request Access" enter the username of the administrator you want to request access from:

## Request Access

A screenshot of a web form titled "Request Access". The form has a light gray background. At the top, it says "Enter the login name of the user whose Group(s) you would like to join:\*" in a small, dark font. Below this is a white text input field. To the right of the input field is a green button with the text "Request Access" in white. The form is enclosed in a thin gray border.

Enter the login name of the user whose Group(s) you would like to join:\*

Once access to the group is granted, the requester will see them listed on their eGuard device list. The turnaround time for approval is based on the actions of the person granting access.

## Adding devices to group

If you administrate an existing eGuard group, in most cases you can [register your device](#) and have it added to your group. If the device is already registered or in another user's group, you will need to contact support to find if it is possible to add to your group.

New orders should automatically add new devices to your administrated group before shipment. If this does not occur, please contact eGauge Sales with your order number and eGuard information.

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Please visit [kb.egauge.net](http://kb.egauge.net) for the most up-to-date documentation.